**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**OCTOBER 18, 2021**

Mayor Michael VandeVelde presiding

MEMBERS: Mike Catalano, Dennis Lutes, Judy Einach, Josh Freifeld

OTHERS: Vince Luce, Becki Paternosh, Rob Genthner, Andrew Webster, Andrew Thompson, Erin Schuster, Chris Reese, Ed Slate, David Haskin, Braiden McElhaney

**MAYOR/BOARD**

MINUTES

**The board made a motion to approve the minutes of 9/20/21 by Trustee Catalano, seconded by Trustee Freifeld and was carried unanimously.**

REQUEST FOR ANNUAL HORNS OF HOPE CONVOY

**The board made a motion to approve the request to have the annual Horns of Hope Convoy for July 2, 2022 by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

SCHEDULE APPROVALS

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the 2022 Village Board Schedule and the 2022 Holiday Schedule as submitted.**

REQUEST BY MOOSE TO DO CHRISTMAS CAROLING IN DECEMBER

**The board made a motion by Trustee Catalano, seconded by Trustee Einach and was carried unanimously to approve for the Moose to do Christmas Caroling in December; either the 11th or the 18th.**

RESOLUTION #17-2021 NYMPA DELEGATE

**The following resolution was adopted on a motion made by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously.**

Whereas, the Board of Trustees of the Village of Westfield, New York is a municipal member of the New York Municipal Power Agency, and

Whereas, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting.

Now therefore be it resolved, that Andrew W. Thompson be and is hereby designated as the accredited delegate of the Village of Westfield, New York.

APPROVAL OF MOA/UNION CONTRACT

**The board made a motion by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously to approve the 8/12/21 Labor Management Committee Memo of Understanding/Union Contract.**

REQUEST EXECUTIVE SESSION-PERSONNEL

**POLICE DEPARTMENT**

**The Police Report was approved on a motion made by Trustee Einach, seconded by Trustee Lutes and was carried unanimously.**

DONATION

The board agreed for the Police to make a donation to the Police & Fire Memorial.

PART TIME PAYSCALE

**The motion was made by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously to raise the pay scale for Part-Time Officers to $18.00/hr.**

**FIRE DEPARTMENT**

**The motion was made by Trustee Freifeld, seconded by Trustee Catalano and was carried unanimously to approve the Fire Department Report to be submitted at a later time.**

QUOTE FOR AMBULANCE

**Chief Chris Reese to forward quote to Mayor, the current quote from North Eastern Rescue Vehicles/NYS Contract is $216,941 is good for a year turnaround. The motion was made by Trustee Catalano, seconded by Trustee Freifeld and was carried unanimously. Further discussion was tabled until the next meeting.**

**RECREATION DEPARTMENT**

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Recreation Program Report.**

**HISTORIAN**

**The board made a motion by Trustee Einach, seconded by Trustee Catalano and was carried unanimously to approve the Historian Report as submitted.**

**CODE ENFORCEMENT**

**The board made a motion by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously to approve the Code Officer’s report.**

**PUBLIC WORKS**

EMPLOYEE RETIREMENT

**The motion was made by Trustee Catalano, seconded by Trustee Freifeld and was carried unanimously to accept the Retirement in early December of Byron Gens and to begin the hiring process to fill the Laborer position.**

**WATER & SEWER DEPARTMENT**

Andrew Thompson gave a brief overview of the Minton Pump Station Project noting the foundation has been completed.

**ELECTRIC DEPARTMENT**

TRANSMISSION LINE CLEARANCE & TREE TRIMMING BID

**The motion was made by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously to approve the Transmission Line Clearance & Tree Trimming Bid to K. W. Reese, Inc. in the amount of $66,000.**

No other bids were received. The last time this was performed was in 2014.

115 kV TAP SWITCH REPLACEMENT BID DISCUSSION

Three bids were received; the lowest being from O’Connell which was just under $160,000. Other bids received were from Thayer at $304,266 and Ferguson in the amount of $663,710.95. There were exceptions that require answering from our Engineers so potentially this will be ready to consider at the next meeting for approval.

REQUEST EXECUTIVE SESSION FOR PERSONNEL

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The motion was made by Trustee Catalano, seconded by Trustee Einach and was carried unanimously to approve the Revenue and Expense Reports.**

UNPAID TAXES

**The motion was made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve unpaid taxes back to the County, it was noted the amount $55,727.89 was lower than last years.**

BUDGET TRANSFERS

**The motion was made by Trustee Catalano, seconded by Trustee Freifeld and was carried unanimously to approve the Budget Transfers.**

**CLERK**

WARRANTS

**The following warrants were approved on a motion made by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously.**

**Capital Projects W#14 $4,001.54**

**Sewer W#24 1,469.64**

**General W#21 10,474.31**

**Water W#24 23,334.14**

**Electric W#24 59,604.74**

**Water-Minton W#25 3,000.00**

**Pump Station**

**Capt’l Proj. Parking Lot W#15 6,208.47**

**Electric W#26 9,8454.16**

**Electric W#27 81,004.00**

**Capt’l. Proj. WPCF W#16 50,000.00**

**General W#23 75,609.18**

**Sewer W#26 56,496.22**

**Water W#27 80,557.75**

**Water W#26 12,805.69**

**The board made a motion by Trustee Freifeld, seconded by Trustee Lutes and was carried unanimously to enter into Executive Session to discuss Personnel.**

**EXECUTIVE SESSION**

**Following the Executive Session, the board made a motion to end the Executive Session by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously.**

**ACTION**

Action taken resulting from the Executive Session is as follows:

**The board made a motion by Trustee Catalano, seconded by Trustee Freifeld and was carried unanimously to discharge a particular probationary employee from the Electric Department.**

**The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to go out to bid for One Electric Helper and one Electric Apprentice.**

**There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Einach, seconded by**

**Trustee Freifeld and was carried unanimously.**